

**BIZ**  **MOVIE**



**“HOW-TO”  
GUIDE**

Version 1.0





# Create a Teacher Account

- 1** To create an account, go to:  
<http://www.kerpoof.com/#!/?signup=true>  
You must create a student account before creating your teacher account.

The screenshot shows a registration form with the following fields: Nickname (with a note: "Do not use your full name or email address!"), Password, Re-type Password, Secret Question #1 (with a dropdown menu showing "What's your pet's name?"), Secret Answer #1, Secret Question #2 (with a dropdown menu showing "What's your dad's middle name?"), Secret Answer #2, Parent's email, and Confirm email (with a dropdown menu showing "What's This?"). At the bottom, there is a checkbox for "I agree to these Terms of Use" and "Register" and "Cancel" buttons.

- 2** Fill in all the following blanks. Type in your email where it says 'Parent's email' and click 'register' to continue.

The screenshot shows a registration form similar to the one in step 1, but with the "Parent's email" field highlighted. The "Confirm email" dropdown menu also shows "What's This?". The "Register" and "Cancel" buttons are at the bottom.

- 3** After you receive the following message,



go to:

<http://www.kerpoof.com/teach?c=accounts>

to set up your teacher account.

- 4** Scroll down to the Teacher Account Application Form. Fill in the information and click 'Go.'

## Teacher Account Application Form

The screenshot shows the "Teacher Account Application Form" with the following fields: Kerpoof Nickname (with the value "Peyton33"), Full Name, Professional Email Address, Professional Title, and School and/or District.

- 5** You should receive the following message:

*"Thank you for your interest in Kerpoof. We have sent you an email to confirm your email address. If you do not receive the email within 30 minutes (don't forget to check your spam folder), please contact us at [educators@kerpoof.com](mailto:educators@kerpoof.com)."*

- 6** After you check your email and verify the account, you will receive this message:

*"Thank you, your email address has been verified. You will receive a notification email after your Teacher Account request has been reviewed. This normally takes less than two business days."*

Once you receive a verification email, you can login to:

[www.kerpoof.com/#!/bizmovie](http://www.kerpoof.com/#!/bizmovie)  
to start BizMovie!

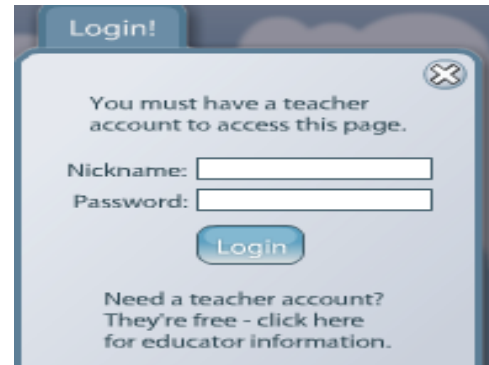
# BIZMOVIE

## How to Register Students

- 1** Go to: [www.kerpoof.com/#/bizmovie](http://www.kerpoof.com/#/bizmovie)  
**Make sure you use this link, as it is crucial to printing the movie tickets later.**  
 Click 'Login' at top right



- 2** Login using your new teacher login and password.



- 3** Click 'Teacher Tools' to manage account.

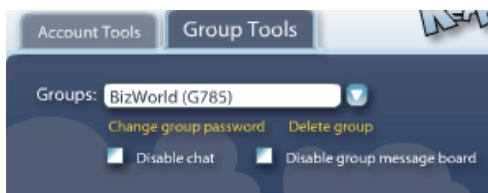


- 4** Bulk register students by typing student names and passwords in the following format:  
 john, pwd001

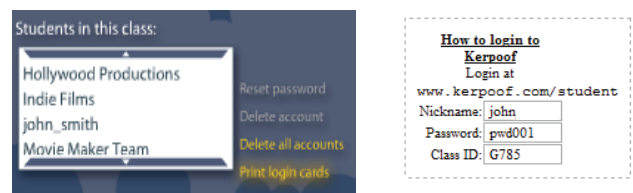


- 5** Click on 'Group Tools' and make sure you **UNCHECK** 'disable chat' and 'Disable group message board'.

If you do not uncheck these functions before the students save the final versions of their films, you will not be able to print the tickets for the movie.



- 6** Print login cards for each registered student by clicking 'Print login cards'.



Distribute cards to each student that will be using the Kerpoof site.

Make sure they enter their nickname, password and class ID.

## Tips for Students: Getting Started

- 1** Use the card that your teacher gave you to login to the Kerpoof site.  
Your card should look like this:

How to login to  
Kerpoof  
Login at  
[www.kerpoof.com/student](http://www.kerpoof.com/student)  
Nickname:   
Password:   
Class ID:

- 2** Go to [www.kerpoof.com/student](http://www.kerpoof.com/student) and click 'login' at the top right hand corner.




- 3** Wait! Click 'Login with student class ID' at the bottom of the page.

Login!

Nickname:

Password:

Login

 Need an account?  
Click here to sign up.  
It's free!

Forgot your password?

Login with student class ID

- 4** Type in the information on your card and click 'Login'.

Student Login!

Nickname:

Password:

Class ID:

Login

Click here to use Kerpoof without a student login.

Need a student login?  
Forgot your password?  
Talk to your teacher.

Not a student? Click here.

- 5** Check the box to accept the Kerpoof Terms of Use and click 'Continue'.

Updated Terms of Use

Kerpoof has updated its Terms of Use. To log into your account you must now provide your parent's email address and accept the new Terms of Use, as shown below.

Kerpoof Terms of Use  
Updated September 16th 2008.

1. Introduction  
Welcome to Kerpoof. These Kerpoof Terms of Use shall govern all use of [www.kerpoof.com](http://www.kerpoof.com) pages (hereinafter, "Kerpoof").

PLEASE READ THESE TERMS OF USE CAREFULLY BEFORE USING KERPOOF. By using Kerpoof or by clicking a box that states that you accept or agree to these terms, you signify your agreement to these terms of use. If you do not agree to these terms of use,

Accept the Kerpoof Terms of Use

Continue Logout

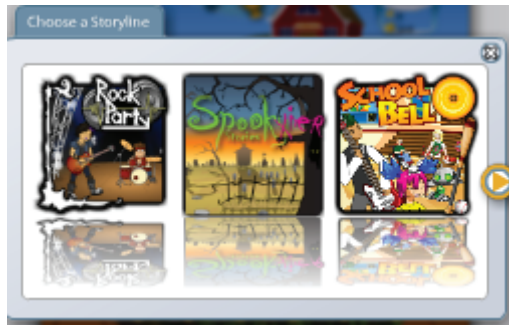
- 6** Click the arrow buttons on the right or left until you see 'Make a Movie' and click on 'Make a Movie'.



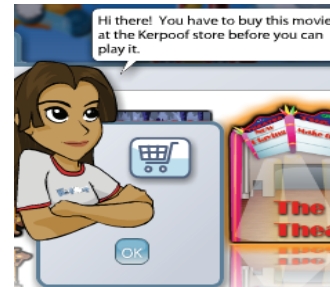
# BIZMOVIE

## Tips for Students: Making a Movie

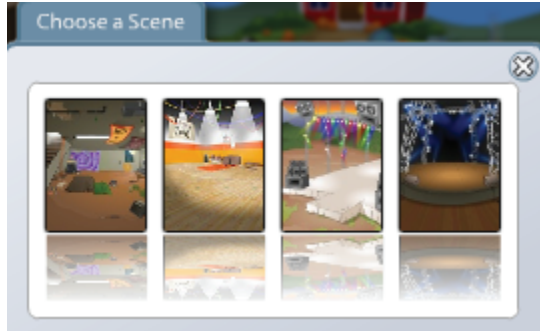
- 1 After you have logged in, it is time to choose a storyline for your movie.  
Choose a storyline and click on the picture.



- 2 You might notice that when you click on some storylines, it states you have to 'buy' them at the store. You can earn 'points' for participating on Kerpoof's site. For now, choose a storyline that is free.



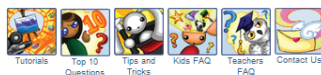
- 3 After you choose a storyline, it is time to choose a scene.  
Where do you want your movie to start?



- 4 This is your animation studio.  
You can add characters and methods (movement, speech, music, etc.) to your timeline.





- 5 For more details about movie making, go to:  
[http://www.kerpoof.com/how\\_to\\_play](http://www.kerpoof.com/how_to_play)  
Click on 'Make a Movie' for details.

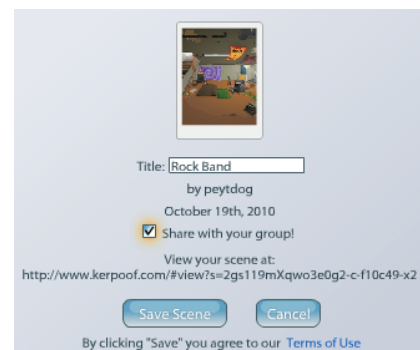


#### Kerpoof Tutorials

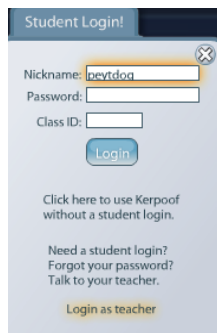
Click on an icon below to learn how to use Kerpoof. Each movie walks you step-by-step through a Kerpoof activity.

-  **Make a Movie** Learn how to make a movie using Kerpoof Animation Studio.
-  **Make a Picture** Use the Kerpoof Picture Maker to create fantastic art.

- 6 When you are finished, make sure to save your scene.  
Don't forget to click 'share with your group'.  
This will allow your teacher to print your tickets.



- 1** Once your students have saved their films, you can view them at [www.kerpoof.com/#/movie](http://www.kerpoof.com/#/movie)  
Click on Login as a teacher



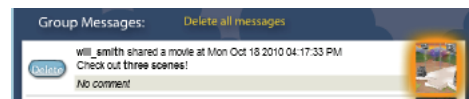
- 2** Click 'Teacher Tools' at the top of the page.



- 3** Click 'Group Tools' at the top of the page.



- 4** If the student saved the film correctly, you should see the following message stating, "Will Smith has shared a film with you." Click on the film to watch.

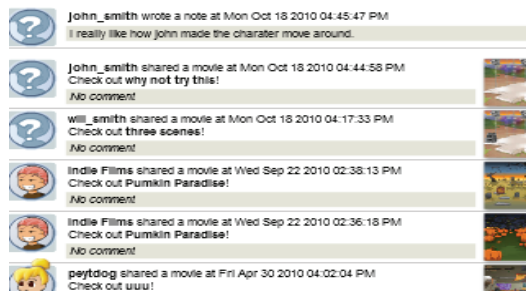


- 5** After watching the films, you or your students can:

- give star rating
- email the film to the students with comments
- print the scene and give written comments
- click on the plus sign to 'like' the film even
- click on the pencil to actually edit the film and save it as a suggestion



- 6** Students can also watch and comment on each other's films by logging in and clicking the mail icon by their avatar.



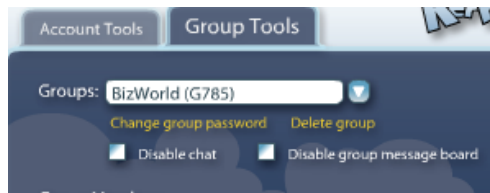
- 1** Login at: [www.kerpoof.com/#/bizmovie](http://www.kerpoof.com/#/bizmovie)  
**Make sure you use this link, as it is crucial to printing the movie tickets later.**  
 Click 'Login' at top right



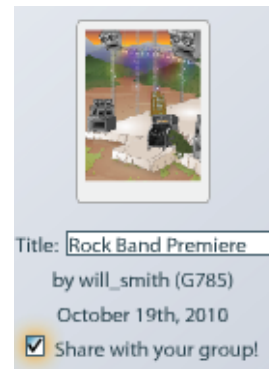
- 2** Click 'Teacher Tools' to manage account.



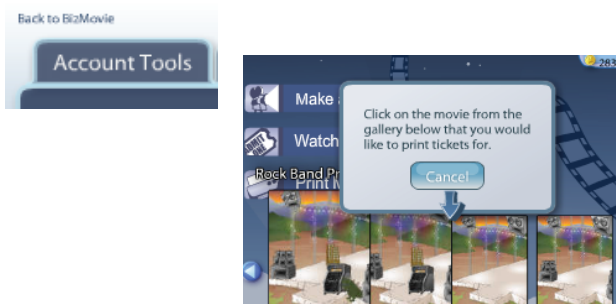
- 3** Click on 'Group Tools' and make sure you UNCHECK 'disable chat' and 'Disable group message board'.  
 If you do not uncheck these functions before the students save the final versions of their films, you will not be able to print the tickets for the movie.



- 4** When students save their films, make sure they check the 'share with group' and type 'Premiere' in the title of the final version.



- 5** In order to view student films and print tickets, go back to the main page by clicking the 'Back to BizMovie' at the top right hand corner. Click 'Print Movie Tickets'. Then, select the movie for which you want the tickets printed.



- 6** The printed tickets should show the title of the movie and tracking number. The tracking number can also be used to watch the films online.

